

W. O. #: _____

Date: _____

Evolution Impressions Electronic Prepress Specifications Sheet

1. Customer

Company/Agency _____

Job Description _____

Desktop publishing technical contact _____ Phone no. _____

Has disk been preflighted? Yes No

2. Document Information

Document Size _____ x _____ (Flat/Finished)

Bleeds: Yes (at least 1/8") No

No. of Pages: _____

Binding Style: _____

Crossovers Yes No

Tab Information

Finished Size _____ x _____

Banks: _____

Flush Indented

Tabs Face In Out

Face Copy Yes No

3. Computer, Operating System, and Media Storage Device

IBM/PC DOS Version _____ Windows Version _____

Macintosh Model _____ System _____

Other Describe _____

Media Storage Type: 3 1/2" Floppy Disk Iomega (Zip/Jaz) _____ CD-Rom Quantity _____

Other (Describe – include size and quantity) _____

4. Software

Name of page layout program used _____ Version _____

Name of program(s) used for illustrations _____ Version _____

Name of program(s) used for painting/image manipulation _____ Version _____

Name of other program(s) used _____ Version _____

Files are supplied in: Native Format Print-to-file (PostScript, PDF) Format Both

5. Font(s) – List all fonts used in the file(s) to be output

(this includes any fonts used in Encapsulated Postscript(EPS) files)

Font name(s) and weights (light, condensed, etc.)

Font Manufacturer:

Have you included all printer and screen fonts used in file? Yes No

Custom letter spacing or kerning included in files? Yes No

Any stylized fonts being used? Yes No

